

Cabinet Resolution No. (56) of 2021

Regarding the Fees for Services Provided by Ministry of Education

The Cabinet:

- Having reviewed the Constitution;
- Federal Law No. (1) of 1972 Regarding the Competences of Ministries and the Powers of Ministers, as amended;
- Federal Law No. (14) of 2016 Regarding the Administrative Violations and Penalties in the Federal Government;
- Federal Decree by Law No. (15) of 2016 Regarding the Establishment of the Emirates Schools Establishment;
- Federal Decree by Law No. (26) of 2019 Regarding Public Finance;
- Federal Decree by Law No. (18) of 2020 Regarding Private Education;
- Cabinet Resolution No. (9) of 2001 Regarding the Modification and Introduction of Licensing Fees and Violations Applicable to Private Educational Institutions;
- Cabinet Resolution No. (24) of 2001 Regarding the Regulation of Admission of Children of Expatriate Working in Government Sector into Educational Stages, as amended;
- Cabinet Resolution No. (19) of 2014 Regarding the Introduction of a Fee for the Service of Supervising Students Sent to Study Abroad;
- Cabinet Resolution No. (25) of 2015 Regarding the Fees for Services Provided by the National Qualifications Authority (NQA);
- Cabinet Resolution No. (57) of 2019 Regarding Professional Licensing Fees for Education Sector's Workers in the State; and
- Upon the proposal submitted by the Minister of Finance and the approval of the Cabinet,

Hereby resolves as follows:

Article (1)

Definitions

For the purposes of implementing the provisions of this Resolution, the following terms and expressions shall have the meanings assigned to each of them, unless the context requires otherwise:

- State** : The United Arab Emirates
- Ministry** : The Ministry of Education (MOE).
- Minister** : The Minister of Education.
- Professional License** : A permit issued by the Ministry whereby its holder is permitted to practice professions related to the education sector in the State.
- Qualifications** : Documents that delineate the level of learning outcomes acquired by an individual, enabling the performance of specific tasks or duties, in accordance with the approved classifications, definitions, and standards applicable to various occupations and specializations. Such qualifications are issued as recognized certificates in general or vocational education that assist the holder in employment, promotion, or the pursuit of further education.

Article (2)

Service Fees

The fees assigned to each service provided by the Ministry, as detailed in the schedule annexed hereto, shall be charged.

First: Private Educational Schools:

No.	Service Description	Service Fees (AED)	Collection Method
1	Application for a private school license.	700	One-time
Issuance of New Licenses			
2	a. Kindergarten Stage Only.	5,000	One-time

	b. Primary Stage Only (Cycle 1).	7,000	One-time
	c. Preparatory Stage Only (Cycle 2).	6,000	One-time
	d. Secondary Stage Only (Cycle 3).	5,000	One-time
	e. More Than One Educational Stage.	10,000	One-time
Annual License Renewal			
3	a. Kindergarten Stage:		
	From 1 to 100 Students.	3,000	Annually
	From 101 to 300 Students.	4,000	Annually
	More than 300 Students.	5,000	Annually
	b. Primary Stage (Cycle 1)		
	From 1 to 100 Students.	4,000	Annually
	From 101 to 300 Students.	5,000	Annually
	More than 300 Students.	6,000	Annually
	c. Preparatory Stage (Cycle 2)		
	From 1 to 100 Students.	4,000	Annually
	From 101 to 300 Students.	5,000	Annually
	More than 300 Students.	6,000	Annually
	d. Secondary Stage (Cycle 3)		
	From 1 to 50 Students.	3,000	Annually
	From 51 to 100 Students.	4,000	Annually
	More than 100 Students.	5,000	Annually
	e. More Than One Educational Stage		
	From 1 to 400 Students.	6,000	Annually
	From 401 to 800 Students.	8,000	Annually
	From 801 to 1,000 Students.	9,000	Annually
More than 1,000 Students.	10,000	Annually	
4	Fees for license amendment or any data modification.	3,000	Per amendment request

Second: Private Institutes or Educational Centers:

No.	Service Description	Service Fees (AED)	Collection Method
1	Application for a private institute or educational center license.	700	One-time
2	Issuance of a new license for a private institute or educational center.	5,000	One-time
Annual License Renewal			
3	a. One educational activity.	3,000	Annually
	b. Two educational activities.	4,000	Annually
	c. More than two educational activities.	5,000	Annually
4	Fees for license amendment or any data modification.	2,000	Per amendment request

Third: Nurseries:

No.	Service Description	Service Fees (AED)	Collection Method
1	Issuance of a nursery license.	10,000	One-time
2	Renewal of a nursery license.	5,000	Annually
3	Modification of the data related to nursery license holder.	1,000	Per amendment request
4	Change of the trade name in the nursery's commercial/professional license.	1,000	Per request
5	Change of the nursery's activity location.	1,000	Per request
6	Issuance of a replacement for a lost or damaged nursery license issued by the Ministry.	1,000	Per request
7	Issuance of a To Whom It May Concern certificate for nurseries.	100	Per request
8	Inspection of nursery building.	300	Per request

9	Issuance of prior approval for printed advertisements (Static) for nurseries.	300	Per request
10	Issuance of prior approval for radio and audio advertisements (Audio) for nurseries.	500	Per request
11	Issuance of prior approval for audio-visual Advertisements (Visual and Audio).	600	Per request
12	Modification of Advertisement wording.	200	per request

Fourth: Higher Education:

1. Certificate Equivalency Services			
No.	Service Description	Service Fees (AED)	Collection Method
Category One: Certificates Issued Within the State:			
1	Request for equivalency of general education certificate within the State.	50	Per request
2	Request for equivalency Certificate for a class transfer within the State.	15	Per request
Category Two: Certificates Issued Outside the State:			
1	Equivalency of Bachelor's degrees or equivalents and below.	100	Per request
2	Equivalency of Master's degrees.	150	Per request
3	Equivalency of Doctoral degrees.	200	Per request
2. Supervision Services for Students Studying Abroad			
Ministry's supervision fee for students studying abroad under sponsorship by various scholarship entities in the State, per student for each academic year.		6,000	Annually, per student, for each academic year

Fifth: Professional Licensing:

No.	Service Description	Service Fees (AED)	Collection Method
1	Sitting for a set of tests and assessments.	250	Per request
2	Sitting for a single test or assessment individually, or retake.	100	Per request
3	Issuance of a professional license.	50	Per request
4	Evaluation of the professional portfolio and renewal of the professional license for the duration determined by the licensing system.	100	Per request
5	Equivalency of international professional license.	100	Per request

Sixth: Emirates Standardized Test (EmSAT) in the Education Sector in the State:

No.	Service Description	Service Fees (AED)	Collection Method
1	Emirates Standardized Test (EmSAT) for the full set of the following subjects: Arabic, English, Physics, and Mathematics (for Grade 12 students enrolled in public and private schools).	300	Per request
2	Emirates Standardized Test (EmSAT) for a single subject (for Grade 12 students enrolled in public and private general education schools).	100	Per request
3	Emirates Standardized Test (EmSAT) for a single subject (for applicants not enrolled in public or private general education).	250	Per request

4	Retaking the Emirates Standardized Test (EmSAT) for a single subject (for any applicant, whether enrolled in schools or not).	100	Per request
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Seventh: Miscellaneous Services:

No.	Service Description	Service Fees (AED)	Collection Method
1	Authentication of an experience certificate (To Whom It May Concern) issued by private institutes or schools for their employees.	50	Per request
2	Ministry's approval for publishing advertisements related to private schools, institutes, or educational centers via various media.	50	Per request
3	Issuance of a school certificate for students, extracts thereof, or any other examination documents issued by the Ministry.	15	Per request

Article (3)

Administrative Fines

- a. In respect of the violations listed in the schedule below, administrative fines prescribed thereto shall be imposed.

First: Violations Related to Private Schools		
No.	Violation Description	Fine Amount in AED
1	Increasing tuition fees or collecting additional fees (without prior approval from the Ministry).	10,000
2	Adding a new educational stage or grade level (without prior approval from the Ministry) outside the approved curriculum.	10,000
3	Failure to pay or delay in paying staff salaries and entitlements.	10,000
4	Change of school headquarters (without prior approval from the Ministry).	10,000
5	Implementing an unlicensed curriculum or teaching or circulating any unauthorized textbooks.	10,000
6	Failure to teach any of the three compulsory subjects according to the Ministry curriculum and plan.	10,000
7	Suspending studies without prior approval from the Ministry or failing to suspend studies during official holidays.	10,000
8	Failure to apply evaluation and examination regulations.	7,000
9	Failure to apply the registration and admission system.	7,000
10	Failure to apply the educational conduct regulations.	7,000
11	Publishing any advertisement in various media (without prior approval from the Ministry).	5,000

12	Adding annex buildings adjacent to the existing building, constructing new buildings, or altering the school building (without prior approval from the Ministry).	5,000
13	Failure to complete the appointment of the administrative and educational staff from the beginning of the academic year or after 15 days of vacancy during the academic year.	5,000
14	Printing or issuing magazines or newsletters (without prior approval from the Ministry).	3,000
15	Failure to obtain the Ministry's approval for the appointment of employees and notifying them of the termination of their services.	3,000
16	Exceeding the maximum permitted classroom capacity.	3,000
17	Delay in submitting the enrollment records and result sheets beyond their due date.	3,000
18	Issuance of certificates or documents that violate official records.	3,000
19	Exceeding the maximum weekly teaching load for a teacher	3,000
20	Failure to renew the school license after 30 days of its expiry.	500 monthly

Second: Violations Related to Private Institutes and Educational Centers

No.	Violation Description	Fine Amount in AED
1	Relocating to another building without prior approval from the Ministry.	5,000
2	Conducting activities without obtaining a license.	5,000
3	Appointing teachers without the Ministry's approval.	5,000
4	Failure to pay the employees' salaries.	5,000

5	Assigning a subject to non-specialist teachers.	3,000
6	Failure to comply with the course fees approved by the Ministry.	3,000
7	Publishing advertisements or issuing magazines or newsletters without the Ministry's approval.	3,000
8	Failure to renew the license of the private institute and educational centers after its expiry (within thirty days).	200 monthly
Third: Violations Related to Nurseries		
No	Violation Description	Fine Amount in AED
1	Advertising without prior authorization, advertising after permit expiry, or violating advertisement terms.	1,000 for each month or part thereof
2	Failure to renew the nursery license within (30) days from its expiration date.	2,000 for each month or part thereof
3	Increasing approved service fees or collecting additional fees, without prior approval from the Ministry.	10,000
4	Providing services not licensed by the Ministry.	10,000
5	Practicing nurseries activity, without prior approval from the Ministry.	10,000
6	Appointing technical staff or consultants, without prior approval from the Ministry.	5,000
7	Issuing certificates or documents containing data inconsistent with the Ministry's official records.	5,000
8	Changing the location of activities, without prior approval from the Ministry.	5,000

- b. The Minister may issue a resolution to revoke the license of any nursery if it fails to renew its license for more than 90 days.

Fourth: Violations Related to Educational Institutions Accredited for Offering Professional, Vocational, and Technical Qualifications

No.	Violation Description	Fine Amount in AED
1	Failure of accredited training institutions to comply with the standards and regulations issued by the Ministry.	10,000
2	Conducting activities by an accredited educational or training institution after the expiration of its accreditation from the Ministry.	10,000

- c. The administrative fine shall be doubled in case of recidivism within one year from the date of the previous violation, provided that the fine does not exceed (AED 20,000) twenty thousand dirhams. In case of a third-time violation, the accreditation shall be revoked.

Article (4)

Grievance

Any interested party may file a written grievance to the Ministry against the administrative fines stipulated in Article (3) hereof, which are imposed thereon within a period not exceeding fifteen (15) days as of the date of notification of the decision subject of grievance. Such grievance shall be justified, and all supporting documents shall be attached. The grievance shall be decided upon within thirty (30) days as of the date of submission pursuant to procedures in force at the Ministry.

Article (5)

Amendment of Administrative Fees and Fines

The Cabinet shall have the exclusive authority to make any amendment to the administrative fees and fines stipulated in this Resolution by addition, deletion, or modification.

Article (6)

Final Provisions

1. The fees and fines determined in this Resolution shall be collected using the methods determined by the Ministry of Finance.
2. For the purposes of collecting the fees and administrative fines specified in Article (2) and (3) of this Resolution, a part of a day shall be deemed a full day, and a part of a month shall be deemed a full month.
3. The fees collected shall be deposited into the State's unified treasury account.
4. The revenues generated from the professional licensing service fees stipulated in this Resolution shall be allocated to cover the operational costs associated with professional licensing accreditation, provided that the annual financial costs shall not exceed the total revenues collected.
5. The Ministry shall coordinate with the Ministry of Finance to determine the financial appropriations required to fund the EmSAT testing programs.
6. UAE national students (and those treated as such) shall be exempt from the Emirates Standardized Test (EmSAT) fees for the full test package for the first attempt only. Financially disadvantaged students may also be exempted upon retake, in accordance with the criteria agreed upon between the Ministry of Education and the Ministry of Finance.
7. Children of frontline professionals, whether UAE nationals or residents, shall be exempt from the Emirates Standardized Test (EmSAT) fees for the full test package, for both the first attempt and any subsequent retakes, in accordance with the lists approved by the Frontline Heroes Office for the years 2020–2021.
8. Non-profit private educational institutions shall be exempt from the licensing, renewal, and data amendment fees prescribed under this Resolution.
9. All general certificates and their original forms shall be exempt from the attestation fees referred to in Article (2) (Seventh: Miscellaneous Services) of this Resolution.

Article (7)

Executive Resolutions

The Minister shall issue the resolutions required for the implementation of the provisions hereof.

Article (8)

Repeals

- a. The following resolutions shall hereby be repealed:
 1. Cabinet Resolution No. (9) of 2001 Regarding the Modification and Introduction of Licensing and Violations Fees on Private Educational Institutions;
 2. Cabinet Resolution No. (19) of 2014 Regarding the Introduction of a Fee for the Service of Supervising Students Sent to Study Abroad,
 3. Cabinet Resolution No. (25) of 2015 Regarding the Fees for Services provided by the National Qualifications Authority (NQA);
 4. Cabinet Resolution No. (57) of 2019 Regarding Professional Licensing Fees for Education Sector's Workers in the State; and
 5. Minister of Finance Resolution No. (39) of 2008 Regarding the Amendment and Introduction of Certain Service Fees provided by the Ministry of Education.
- b. Any provision that contradicts or conflicts with this Resolution is hereby repealed.

Article (9)

Publication and Entry into Force

This Resolution shall be published in the Official Gazette and shall enter into force from the day following the date of its publication.

Mohammed bin Rashid Al Maktoum

Prime Minister

Issued by Us:

Dated: 18 Shawwal 1442 A.H.

Corresponding to: 30 May 2021 A.D.